

Swiss Life Ltd

**Swiss Life Collective BVG Foundation  
Management**

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**Confidential**

Members of the Administrative Board

c/o ...

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Zurich, 3 August 2020

**Swiss Life Collective BVG Foundation  
Contract – Company, City**

**Re-election of Board of Trustees**

Dear Sir/Madam

The incumbent Board of Trustees of the Swiss Life Collective BVG Foundation was elected on 1 July 2017 for a four-year term. In view of the fact that its term of office is coming to an end on 30 June 2021, the Board of Trustees — at its meeting on 19 May 2020 — instructed Swiss Life Ltd, as the manager, to hold new elections.

***The main points in brief:***

The Board of Trustees, whose new term of office begins on 1 July 2021, will comprise five employee and employer representatives each. The Administrative Boards of the affiliated employee benefits units (Vorsorgewerk) are eligible to vote.

The incumbent Board of Trustees submits a proposal for election to the Administrative Board of your employee benefits unit (Vorsorgewerk), comprising five employee and employer representatives each, as members of the Board of Trustees and substitute members. This proposal was put together from among the eligible employee and employer representatives. It takes into account the best possible representation of both employee categories (with and without a management role) and of the sexes. We are pleased that most of the current members of the Board of Trustees have agreed to stand as candidates again, thus making an important contribution to the continuity of this body.

However, no complete election proposal has been made, as not enough employee and employer representative substitute members have come forward. We need your support to meet the regulatory requirements of the election of the Board of Trustees.

In particular, the employee and employer representatives on the Administrative Board of your employee benefits unit (Vorsorgewerk) are requested to propose another employee and employer representative candidate each for election to the Board of Trustees. The election conditions can be seen on the election portal. **The deadline is 11 September 2020.** The candidates can be put forward in the election portal below.

### ***Election portal/Candidates***

We introduce each candidate on behalf of the Board of Trustees at [www.swisslife.ch/wahlen](http://www.swisslife.ch/wahlen). You will also find the election regulations and detailed information on the election procedure.

If no additional, valid candidates are put forward by the registration deadline, the Board of Trustees and substitute candidates proposed by the incumbent Board of Trustees will be elected by acclamation.

If other valid candidates are put forward, a secret electronic vote will be held. Participation in this vote is voluntary.

### ***Voters' register***

To take part in the electronic vote, you need to have a member of your Administrative Board entered in the voters' register as an employee and employer representative (one each) **before 30 September 2020**:

Registration in the voters' register at [www.swisslife.ch/wahlen](http://www.swisslife.ch/wahlen)

<b>For employee representatives:</b>		<b>For employer representatives:</b>	
Contract	123456	Contract	123456
Access code (TAN)	DG5XQR	Access code (TAN)	X23CVO

The election documents will only be sent electronically. Only voters registered in the voters' register are allowed to vote electronically.

If you have any questions about this election, please contact us.

"2021 election" hotline German: +41 43 284 55 00

"2021 election" hotline French: +41 21 329 20 02

"2021 election" hotline Italian: +41 91 973 39 73

The responsibility for holding elections in the individual employee benefits units lies with the employers affiliated to the collective foundation and their respective Administrative Boards. Please pass this letter on to all members of your Administrative Board.

Best wishes  
Swiss Life

Ivy Klein  
Representative of the manager

Claudio Grisenti  
Head of Foundation Management &  
Specialist Support